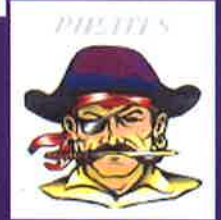


COTOPAXI SUPERINTENDENT REPORT

Report to the Board of Education

January 11, 2021



MISSION STATEMENT

Fremont School District RE-3 is committed to helping students acquire the knowledge, attitudes, and skills necessary to become healthy, happy, safe and productive adults; to help students become enthusiastic, life-long learners who are able to manage change; and to help students perpetuate the democratic process and have a positive impact on their communities, their country and the world in a safe school environment.

VISION STATEMENT

To see students demonstrate the knowledge, work ethics, and practical skills necessary to become productive, responsible adults in a global society, to see students become enthusiastic, life-long learners who participate in the democratic process

CORE VALUES

Integrity, Respect, Continuous Improvement, Accountability

APPROVAL ITEMS:

A. Approve the hire of Natasha Davis as Office Manager

We had a wonderful turnout of interest for the open Office Manager position left vacant with Mrs. Courtney Cole's return to Texas. Out of the applications, we selected eight individuals to interview. All applicants did well and reference checks were completed on the top three candidates. Ms. Natasha Davis is our recommendation for hire to the Board. She brings with her strong experience and excellent recommendations. We are proud to welcome Ms. Davis as part of our Cotopaxi Pirate Team!

- Although she owns a home in Cotopaxi, she has been living in Texas. Therefore her start date will be January 18th.

Amber Canterbury will assist in her transition and training on the Office Manager responsibilities.

B. Approve the final Financial Audit for the 2019-2020 School Year by Hinkle & Company, PC

The presentation of the audit was given in December and preliminary approval was given. After the board meeting, the final steps and documents were submitted to our auditor. He was then able to finalize the report and we submitted the completed document. Our auditor was very complimentary of our books, paperwork and financial strength.

- No changes were necessary.

Again, a big thanks to Amber Canterbury on the successful completion of her first audit.

C. Approve the grant award of \$11,000.00 and purchasing of COVID related items.

We received notification of additional relief funds to which districts could apply. The grant process for 'returning to school' highlighted the needs of a district and the struggles associated with and impact of COVID on the schools.

The grant was submitted on November 30th and we received notification in December of the successful award to our district. We received an additional \$11,000.00 however the funds once again had very strict guidelines and requirements. All purchases must be directly related to COVID expenses and needs, funds must be spent and items purchased operational by December 30th.

With the quick turnaround, we focused on identified areas centered on disinfection material, PPE equipment and social distancing items such as tables, benches and chairs to allow for appropriate spacing and outdoor classrooms.

All time lines and requirements were met.

D. Approve Amber Canterbury as a volunteer coach for the HS Girls Basketball program.

Coach Thornton requested the approval of Amber as a volunteer coach for the 2021 basketball season. With all the various challenges imposed by new CHSAA and public health guidelines, additional supports would be very beneficial.

Amber has consistently assisted with maintaining stats for the program in the past. Her duties could expand this year and approval allows for this change.

E. Approve Hope Bondurant as a volunteer coach for the HS Girls Basketball program.

Coach Thornton would also like to request approval for Hope to assist this season as a volunteer coach for the high school girls. Additional supports are welcome.

Hope is excited to help the program and will be a support to the coaches.

INFORMATIONAL ITEMS:

**All informational items will be addressed under the four guiding goals of the District Strategic Plan. Items could be classified under more than one goals however they will be highlighted only under one. As a reminder, this is a working document and will continue to evolve.

***We are still within a state of change and updates from the Colorado Department of Education, the Governor's Office, Colorado Department of Public Health and Environment, Fremont Health and Environment along with various State agencies so many items continue to evolve. Updates will continue to be provided when received.

DISTRICT GOAL (1) *Maintain High Achievement Levels*

COVID 19 Updates. New guidelines and updates have occurred and will continue as COVID recommendations and requirements adapt. One of the biggest changes since our last board meeting is the adjustment to the quarantine window along with targeted contact tracing. What this allows is a potential shortened quarantine time. Depending upon the situation, it is possible for individuals to return at 7 days. What is important to stress is that each situation must be evaluated independently on its own merit, quarantine times can be different and could still require the longer window. Therefore it is key that we follow the guidelines and continue to work directly with public health as situations arise. Targeted contact tracing allows only those individuals identified as a 'close contact' to be impacted by a quarantine, not a whole cohort, class and entire staff. This is very exciting.

We did have another staff member test positive upon our return however no students were impacted at this time. The staff member was present at in-service not when students were present. Several staff will be out however substitutes have already been arranged.

Nurse Debbie continues to provide guidance and support to our families, staff and students whether involved and/or concerned. A huge thanks to Nurse Debbie.

She also continues to monitor daily attendance and contacts each family to offer support.

We appreciate everyone's cooperation, flexibility and patience throughout these challenges and evaluations.

Title IX - New requirements have been issued through legislative approval and separation of duties are now mandatory. Specific people must be identified for each duty, training received and appropriate documentation utilized. We are required to have three designated roles within the new process and at minimum two different individuals although three is highly recommended.

Every district is adapting and changing to meet these new requirements.

Over the past two months, CDE or the Colorado Department of Education along with the Rural Alliance and other organizations have offered training, materials and guidance under the new rules focused on Title IX.

I have completed all these training sessions and we will have a presenter provide training to staff at our next in-service.

All training material and information related to new requirements are to be posted on our website for review.

DISTRICT GOAL (2) *Integrate Current Technology in the Education Process*

Online/Remote Equipment: Again this past month, we found it necessary to purchase additional technology to support our staff, students and families. A couple of the purchases are listed below:

Due to the difficulties with broadcasting our Monthly Board Meetings, we looked into a stronger system to meet this need. Our goal is to have it operational by our meeting this month.

We also purchased an iPad in order to live stream our activities, awards programs, sporting events, etc for our families and community.

Staff Training: With the evolving instructional practices necessary to remote or blending learning, our commitment this year as continued staff training and support on these resources and tools in order to become strong with our craft and for our students.

On our January 4th in-service, the majority of the time was focused on technology and remote/blended learning skill sets.

A big thanks to Mike Brown and Tom Lang for their continued support and guidance.

DISTRICT GOAL (3) *Identify and Prioritize Safety Issues*

Water Filtration System: I am very excited to report that our Water Filtration Plant was completed over break. Innovative Water Technologies did an amazing job with the building and installation of equipment. Many of you may have noticed the new building, set close to the old chlorination building. This project completion allows us now to be in compliance with regulations set forth by the Colorado Department of Public Health and Environment or CDPHE.

Training was provided to four (4) staff members and Innovative Water Technology will come out and help us complete our first monthly review. They have been very responsive to questions and/or concerns. I cannot overstate how impressed we are with their services to date.

Monitoring and monthly water samples are still requires as with any public water system.

The new system would be a great 'world experience' for our students. If you recall, we did have a small group that assisted the Colorado School of Mines Capstone students.

By meeting the deadline, our grant will be received to help offset a small portion of the cost of the project.

All documentation and reimbursement forms have been submitted.
Some individuals that made this project possible and deserve a big 'Thank you'
Jeremy Cole and Calvin Troutman
Russ Gillespie and his team
The Tunstall's & Frank Ogden
Brandon Kohl
Brad Doughty
Dave Schneider
Jack Barker, John and Cliff with Innovative Water Technologies

COVID Immunizations: With the media outreach on the topic of immunization, we know it is on everyone's mind. Unfortunately, we do not have definitive dates for availability for staff or community. However once information is release, we will be sure to share.

We did receive information the afternoon of Tuesday, January 6th for Fremont Public Health. They are providing an opportunity for our at-risk population, 70 years of age or older, to put their names on the wait list for the immunization. They will then contact those individuals to schedule an appointment. Please be sure to check out our website for further information and share it with your family, friends, neighbors and our community. It has also been posted to Howard Happenings if you wish to refer people in that direction as well.

Although educators have move forward on the level, we still do not have a specific date for staff. It could be a late as March, the predicted date, or some discussion points to an earlier arrival however we will have to wait and see.

When available for staff and/or community, that information will be posted and shared out.

Thank you

DISTRICT GOAL (4) *Develop and Encourage School and Community Relationships*

Conversations with the Superintendent; Town Hall Forum. Our next meeting in January is scheduled for Tuesday, January 19th beginning at 6 pm.

Meeting times are approximate for although we begin at 6 pm, the length of the conversation may vary depending upon current topics and/or questions from our community.

Please join us if you are available and we encourage the community member to join as well. I love to hear your thoughts, feedback and ideas.

Thank you to those able to join us. If however you are not able to join, please reach out at any time if you have a question or comment. I appreciate your feedback.

Upcoming Committec Events & Activities: The month of January is here and many things are now being scheduled so I will have to send an updated date list later. A few items are listed below:

- Professional Development (1/4)
- SAC Meeting (1/6)
- Rural Alliance Advocacy calls (11/6, 1/13, 1/20, 1/27)
- LETRS Training (1/8, 1/15)
- School Board Monthly Meeting (1/11)
- Fremont County Collaborative Meetings (1/11 & 1/25)
- Supervisors Meeting (1/11, 1/18, 1/25)
- Maps Testing (1-11 thru 1-21)
- Early Literacy Grant Training with Karen Hart (1/12, 1/26)
- Transportation Meeting (1/12)
- Secondary Meeting (1/12)

BOCES Board Meeting (1/13)
School Mental Health Community Call (1/14)
Lion's Club Meeting (1/18)
Elementary Meeting (1/18)
HS Basketball Practice official start date (1/18)
Conversation with the Superintendent @ 6 pm (1/19)
CPP Meeting (1/26)
Access Test (1/27)

Again, Happy New Year! As we begin the new year, I want to remind everyone to stay strong and stay safe. We have completed an very interesting year however through all the struggles and challenges, they have made us strong and definitely have shown the amazing character of our Pirate Family. I could not ask for more. Everyone's patience, flexibility and continued support has truly made the difference! Thank you!

Wishing everyone a Happy and Healthy 2021!

If you have any questions, comments or feedback on the above report, please do not hesitate to let me know.

Thank you,
Danielle Van Esselstine, Superintendent

COTOPAXI PRINCIPAL REPORT

Operations Report to the Board of Education

January 11, 2021



Active Enrollment (1/5)-

Total Elementary- 95

Total MS- 42

Total HS- 59

Total Enrollment- 196

Trainings

On January 4, we had a Professional Development day. Secondary's focus was completing the "Shared Drive" the teacher's created on the last PD day. They also worked on creating an activity for the remote students to give them (and the teacher) practice utilizing the system. They also reviewed creating videos to be used as instructional videos for the remote students. Elementary's focus was creating a "Shared Drive" to be used by our remote students. The Elementary teachers may only use the drive to push out instructional videos because most would rather push out packets to the students. They also reviewed creating videos to be used by our remote students.

2nd 9 week and 1st semester grades were due on January 6.

There was LETRS training on January 8 which was provided virtually by the BOCES to the K-3 teachers. There will be another training on January 15. These trainings are a mandatory component that is required by the state for all K-3 teachers of reading.

We will have an Early Literacy Grant training on Tuesday, January 12 with Karen Hart. On this training, Karen will be only training Amy Voll, our Literacy Coach. There will be another training on January 26. On this day Karen will do her teacher training sessions remotely and will not do classroom walk-throughs due to concerns with COVID. These trainings are a mandatory component that is required by the state for all K-3 teachers of reading.

Items of interest to the Board

We completed the middle of the year (MOY) DIBELS assessments for the K-5th grade students before we left for Christmas Break.

We started the middle of the year (MOY) MAP testing for the K-12th grade students.

On December 15, the District Accountability Meeting met.

Over the Christmas Break, Calvin and I met with CodeRed Audits here at the school. Eric Phelan and I completed the Department of Homeland Security audit while Calvin took Steve Phelan and his crew around the district to locate potential camera locations. Fifty-four camera locations were determined, along with vape detectors in the high school and middle school restrooms. They will also be sending us two temperature check scanners to try out.

Currently, CodeRed Audits are putting together a quote for the labor and installation of the security system and finishing up the Homeland Security audit. Once those are finished, it's a matter of applying for grants as they become available.

Discipline Report (GoEdustar)

There were no students assigned in-school or out-of-school suspension to report.

Upcoming Events

January 19 is the next DAC meeting.

January 26 is the next CPP meeting.

On February 3, the 3rd 9 week progress reports are due.

COTOPAXI ATHLETIC/ACTIVITIES DEPARTMENT

Operations Report to the Board of Education

January 11, 2021



Cotopaxi is committed to the goal of responsible interscholastic athletics, and activities that support our primary academic purpose. A strong program of athletics and activities, properly balanced with the academic programs, will provide positive developmental opportunities for students. Cotopaxi will do all that it can to help each student achieve his or her individual potential.

Monthly Financial:			
Date	Item	Cost	
		Monthly Total	\$
Gate			
Officials Pay			
Worker Pay			
		Gain/Loss Total	

STUDENT/ATHLETE PARTICIPATION:

PAST AND ONGOING PROJECTS:

TRAINING: Coaches continue to complete CHSAA requirements

TASKS: Schedules are being redone and updated as necessary

SAFETY

ACCIDENTS: 0

INJURIES: 0

ITEMS OF INTEREST TO THE BOARD: Middle and high school basketball have begun finally. Middle school's first game is scheduled for January 15. High school begins practice January 18 with the first game January 29. There are several guidelines and protocols that need to be followed. There will be lots of logistics once games begin.

Covid money was used to purchase an Ipad to broadcast basketball games online in anticipation of fans being limited. Logistics of broadcasting are being worked out.

REQUESTS AND PURCHASES:

ITEM: PURPOSE: COST:

FUTURE EQUIPMENT NEEDS: FOOTBALL HELMETS AND SHOULDER PADS. MIDDLE SCHOOL FOOTBALL PANTS. GYM BANNERS.

COTOPAXI CUSTODIAL DEPARTMENT

Operations Report to the Board of Education
January 2021

The Cotopaxi Custodial Department is here to serve. The team works diligently everyday to ensure that our students and staff have a safe and clean environment to greet them everyday. We work collaboratively with our maintenance staff to meet both immediate and long term needs of the district. Our goal is reliable, high quality, and speedy service within our daily expectations.

Past and Ongoing Project

Preschool: Mrs Margret has requested one of the new social distancing benches for preschool

Elementary & Secondary: Lots of tables and for out door classrooms, have been assembled and are putting them in place. New scrubber is here and on line. Parts for old scrubber came in and it is repaired

Transportation:

Grounds: Have been using lots and lots of ice melt

Equipment/Material warranty led lights are here will need to get someone to install them

Accidents: 0

Injury: 0

Items of interest to the board: Jenifer has been covering for Calvin is doing a Great job.

Water filtration plant up and running still a couple hiccups but happy

Requests and purchases:

Item:

Purpose:

Cost:

Calvin

COTOPAXI FOOD SERVICE DEPARTMENT

Operations Report to the Board of Education

January 11, 2021



The Cotopaxi Food Service Department is excited to share our day with our amazing students and staff while providing them with nutritional food and beverages. Our goal is to provide friendly service that kicks off the day positively for our students and provide valuable nourishment so they can effectively function in the learning environment.

Monthly Financial: December			
Receivables		Payables	
Receipts-lunch sales	\$391.80	Shamrock (food, milk, supplies) COVID- 19	\$3,822.21
Oct. & Nov. Claim	\$25,842.14	Wal-Mart	\$37.34
December Claim	\$9,703.22		
Total	\$35,937.16	Total	\$3,859.55

Past and Ongoing Projects:

Tasks: Monthly menus, ordering, inventory, claim documentation to just name a few along with daily meal prep and service. It is busy in our kitchen!

*Meals served for August/September

Student Breakfast: 1,671

Student Lunch: 1,381

Adult Breakfast: 185

Adult Lunch: 172

Training:

Safety

Accidents: 0

Injury: 0

Items of Interest to the Board: ServSafe Certified - This is a requirement every 5 years; completed last year so therefore we are good for the next four years.

We really appreciate the flexibility of the staff members who have jumped in and have helped us in time of need!

Requests & Purchases

Item:

Purpose:

Cost:

Devin L. Gulliford